



# Agensi Pekerjaan Danu Gemilang Sdn Bhd

Company Registration No. 200401014862 ( 653365-T ) / JTKSM 558B  
No.H-38-1B , Jalan Prima Saujana 2/D , Prima Saujana 43000 Kajang Selangor Malaysia  
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## BIODATA



Reference No. : QS-24145

Given Name : Lilany

Middle Name : Sagonoy

Sur Name : Atencio

Birth date : 23 MAR - 1984

Age : 39 yrs. old

Gender : Female

Nationality : Filipino

Passport Expiry date : P6441774C

Religion : Catholic

Height : 162-56 cm

Weight : 66 kg

Marital Status : married

No of Children : 3 Age/s: 13, 11, 3

No of Brother/s: 3 No of Sister/s: 1

Your Position in the Family : 4th child

Husband's Occupation : Security guard

Father's Occupation : Farmer

Mother's Occupation : Housekeeper

Language : Tagalog, English

Skills : Infant, Child & Elderly care & household chores

Applying Job in : MALAYSIA

Expected Salary : 400 USD / 1800 RINGGIT



## EDUCATION BACKGROUND

<i>Please marked (✓) your Highest Educational attainment and fill up the year of completion</i>	
<input type="checkbox"/> Elementary Graduate	Year Graduated:
<input checked="" type="checkbox"/> Secondary Education/ High School Graduate	Year Graduated: 2001
<input type="checkbox"/> College level	Year Completed:
Course:	
<input type="checkbox"/> College Graduate	Year Graduated:
Course:	

## EMPLOYMENT RECORDS

Country: NONE	Date of Employment From:	Until:
Job Position:	No. of Person in the Employer's House:	
Employer's Nationality:	No of Child/Children of Employer:	Age/s:
Reason of Leaving:		
.....		
.....		

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Reason of Leaving:		
.....		
.....		



## PERSONAL QUESTIONS

Why do you want to work as Domestic Worker in Malaysia?

To provide the needs of my family

What qualifications do you have as Domestic Worker? I can take care child, infant & Elderly, I'm trustworthy

Are you aware and agreed to work for Two (2) years employment Contract in Malaysia? YES

From your family, who are the person knows and allowed you to work in Malaysia? husband & kids

Are you ready to be far from your family for the period of two (2) years? Yes

Are you afraid of being far from your family? NO

What do you expect from a position as a Domestic Worker? Do all household chores, take care of kids & Elderly

What are your dreams and goals in life? To save money for the future of my kids. to have my own house & lot.

How long do you plan to live and work abroad?

As long as my employer need my service.

Are you better with Household Chores, New born, Children, Elderly Care or Cooking? Yes

In your past experienced, what was the age of the Children you looked after? 3, 4 & 13 (my own child)

Can you take care of Infant? Yes

Do you love working with Children? Yes

If a Child is naughty and talks to you in a rude way, what would you do?

I will talk to them nicely & tell also to the parents about what the child do.

Are you willing to take care an Elderly Person? Yes

If YES, What Gender you Prefer? ☐ Male / ☒ Female

Do you have experience to look after an Elderly Person? NO

If YES, What is the age? What is the Gender? ☐ Male / ☐ Female

Are you willing to take care a Disable Person? Yes

If YES, What Gender you Prefer? ☐ Male / ☒ Female

Do you have experience to look after a Disable Person? NO

If YES, What is the age? What is the Gender? ☐ Male / ☐ Female

Are you willing to take care a Special Child? Yes

If YES, What Gender you Prefer? ☒ Male / ☒ Female

Do you have experience to look after a Special Child? NO

If YES, What is the age? What is the Gender? ☐ Male / ☐ Female

Are you a Good cook? Yes Filipino food

Are you able to follow Recipes from a cook book? Yes

What kind of food can you prepare? Filipino dishes

Can you sew by hand? Yes Can you sew by machine? None / No

How would you describe yourself? I'm trustworthy, hard working, and God fearing.

## PERSONAL QUESTION 2

Do you have any medical history: Please marked (✓) if YES and (x) if NO

- ☒ Diabetes     ☒ High blood     ☒ Migraine     ☒ Anemia/low blood     ☒ Appendicitis     ☒ Heart problem  
☒ Caesarian     ☒ Ulcer     ☒ Asthma     ☒ Hemorrhoids (Almoranas)     ☒ Ovarian tumor     ☒ Dizziness (nahihilo)  
☒ Numbness in the body ( pamamanhid ng katawan)     ☒ Polio (can't move parts of the body during childhood )  
☒ Tuberculosis (TB)     ☒ epilepsy / seizures     ☒ skin allergies     ☐ others, specify .....

Do you have medical operation / surgery from the past? NO; If yes, what kind of operation/ surgery? .....

How long now since you undergo operation / surgery? NO; Do you think you are fully recovered? .....

Do you take any medication? NO; if yes, what medicine? .....

Do you have any allergies to food? NO; If yes, specify .....

Do you have any allergies for medicine? NO; If yes, specify: .....

Do you smoke cigarette? NO Do you drink alcohol? NO

Do you have friends or family here in Malaysia? NONE; If yes, what is the job & which place in Malaysia? .....

Are you willing to use your mobile phone after working hours and during Rest day only? Yes

Are you willing to stay inside your employer house during your Rest day? yes

If necessary, will you work on your Rest day for extra income? yes

Can you promise not to use any personal belongings of your employer without permission? yes

Can you keep and secure the privacy of your employer and his family at all times? yes

What is your Message to your Future employer in Malaysia: hello to my future employer,

Thank you for choosing me as your helper, I can say that I will do my best to do my job. I will take care of your kids as my own. I will follow your rules and regulations.

Thank you & God bless.

See you soon!



## JOB PREFERENCES:

Please marked (✓) if you are agreed and (×) if not applicable

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Care of Newborn baby<br><input checked="" type="checkbox"/> Childcare<br><input checked="" type="checkbox"/> Elderly Care<br><input checked="" type="checkbox"/> Care of Special Child<br><input type="checkbox"/> Care of Bedridden <input checked="" type="checkbox"/> Disabled Person<br>Care of Pet/s: <input checked="" type="checkbox"/> Dog <input checked="" type="checkbox"/> Cat | <input checked="" type="checkbox"/> Willing to work with Muslim family<br><input checked="" type="checkbox"/> Willing to work with non Muslim family<br><input checked="" type="checkbox"/> Willing to learn and do cooking<br><input checked="" type="checkbox"/> Laundry by hands for delicates clothes<br><input checked="" type="checkbox"/> Gardening(watering flowers and plants) |
|--|---|

## BASED ON YOUR OWN OR WORK EXPERIENCES

Please write each categories based on your own experienced

### NEWBORN BABY CARE

Handle with care, feed the baby on time, taking a bath regularly.

### CHILDCARE

Prepare food, assist them while eating. Bring them to school if necessary. Help doing homeworks if needed.

### SPECIAL CHILD

I don't have experience but willing learn.

### ELDERLY CARE/ BEDRIDDEN / DISABLED PERSON

Cook food for them, prepare food during meal time. Assist while walking outside and during doctors consult.

### GENERAL HOUSEHOLD CHORES

cooking, marketing, washing & ironing clothes, washing dishes and cleaning

I hereby declare and confirmed that all the above given information contained are true and correct to the best of my knowledge and belief. That I am responsible for the accuracy of any data information which I provided to Agensi Danu Gemilang Sdn. Bhd. for my employment purposes as Domestic Worker in Malaysia.

Lilany  Hencio

(Full Name and Signature of the Applicant)

### PERSONAL INFORMATION :

Full Name of the Applicant : <u>Lilany Sagony Atencio</u>		
Home Address: <u>Blk-3 lot 8 Saint Rose III San Antonio Binan Laguna</u>		
Mobile No. : <u>0912-746-8053</u>	whatsapp number : <u>0912-746-8053</u>	Marital Status: <u>M</u>
Passport No. <u>P6441774C</u>	Expiry date <u>06-Feb-2034</u>	
Applicant's Occupation: <u>Domestic helper</u>		
Father's Full Name : <u>Enrio Surio</u>	Age: Mother's Full	
Name: <u>Mercedes Atencio</u>	Age:	

### EMERGENCY CONTACT PERSON

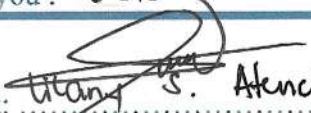
Emergency Contact Person : <u>Jowel E. Gonzales</u>	
Home Address : <u>Blk 3 lot 2 Saint Rose III San Antonio Binan Laguna</u>	
Mobile No. :	Relationship with you : <u>Live in Partner</u>

### APPLICANT'S WHO IS MARRIED OR WITH LIVE-IN PARTNER

Husband's Full Name : <u>Jowel E. Gonzales</u>	Age: <u>43</u>
Home Address: <u>-</u>	
Mobile No. : <u>0998-161-5579</u>	Occupation: <u>Security guard</u>

### APPLICANT'S WHO HAVE KID/S; LIST DOWN ATLEAST (2) PERSON WHO WILL TAKE CARE YOUR KID/S WHILE YOU ARE WORKING IN MALAYSIA ASIDE FROM YOUR HUSBAND OR LIVE-IN PARTNER

(1) Full Name : <u>Lita Surio</u>	Age: <u>43</u>
Home Address: <u>Baclaran Parañaque</u>	
Mobile No. : <u>0951 892 3952</u>	Occupation: <u>House keeper</u>
Relationship with you : <u>sister</u>	
(2) Full Name : <u>Ellen Gonzales</u>	Age: <u>48</u>
Home Address: <u>Binan Laguna</u>	
Mobile No. : <u>09981615579</u>	Occupation: <u>Business woman</u>
Relationship with you : <u>sister</u>	

Signature of the Applicant:  Lilany S. Atencio

Date: 8/19/24